



ARBOR DAY

**CIRCLE XX COMMUNITY SERVICES DISTRICT  
AGENDA FOR THE APRIL 18, 2024, MEETING  
HELD AT 7601 RIATA WAY, @ 6:00 PM**

- A. DIRECTORS AND OFFICERS ROLL CALL
- B. APPROVAL OF MINUTES
- C. STAFF REPORTS:
  - 1. Correspondence, report from secretary.  
Letter from the Registrar of Voters, discussion needed. Motion required.  
Bill presentation, approval and payment of bills. Reading of the financial report
  - 2. Website update
- D. ROAD MANAGERS REPORT:
  - 1. Discussion of bids sent out and how many have been returned. Discussion of bids.  
Motion required.
  - 2. Going over requirements to be road manager. These are also available on the website.
- E. PUBLIC DISCUSSION
- F. AGENDA SET FOR NEXT MEETING -May 16, 2024
- G. MEETING ADJOURNED

WEBSITE: <https://circlexx.specialdistrict.org>.

## CIRCLE XX COMMUNITY SERVICES DISTRICT

**The regular meeting** of the Circle XX CSD was called to order at 6:00 pm on March 21, 2024. Roll was taken, present were Director Hill, Bourassa, Fudala, absent were Directors Wade and Janine Pipkin, also present were road manager Fudala and secretary/treasurer Dean. The welcomed Shelly Davis as a guest.

**Approval of Minutes:** The Board has the minutes from the October meeting and the December special meeting. On a motion by Director Fudala and seconded by Director Bourassa the minutes for the October 19, 2023, meeting was approved with a vote of 3 ayes Hill, Bourassa, Fudala, two absent W. Pipkin and J. Pipkin. On a motion by Director Hill for the minutes for the December special meeting with one correction, where it states to modify the bill, it should read modify the contract, with this correction, the motion was seconded by Director Bourassa with a vote of 3 ayes Bourassa, Fudala, Hill with 2 absent Directors J. Pipkin and W. Pipkin.

**Staff reports:** Correspondence, county report, monthly bank statement, and a; letter from Mid-Valley Agriculture. The annual State Financial Transaction Report was completed and sent. Treasurers report, the road work was completed, and a check was sent to Sutton Enterprises in the amount of \$ 24,902.00. The financial report was read.

**Website update:** We are consistently receiving around 3000 hits per month, which means people are showing interest in our website.

**Road managers' report:** Rich presented what are problems that need to be address as the budget allows. Four areas which are culverts, road repairs, potholes, and ditches. All four were discussed and they all agreed if ditches are not clear for water to run freely the problem becomes water on the road causing damage. Rich will put together a bid with all work approved and will invite contractors out to see the work to be done and present them with the bid contract. When bids come back, he will present them to the Board and the Board will chose which contract falls within the budget allotted for road work.

**Public Discussion** Shelly Davis wanted to again report the problems on Concho one being the ditch across the road from her place runs over the road not only causing damage to Concho but also to her driveway. This has been a recurring problem for years and she would like something done to correct this problem. Rich said on the contractors he in touch with is also an engineer and he will ask what he thinks needs to be done to fix this problem.

Rich Hill wanted to talk about a meeting he attended for the Calaveras County Resource Conservation District. They manage grants issued for fire mitigation for all areas in Calaveras County. Rich thought it might something we could investigate to see if a grant is possible for brush and tree removal on the sides of our roads.

**Agenda set for next meeting:** The next meeting will be April 18, 2024

**Meeting adjourned:** On a motion my Director Fudala and seconded by Director Bourassa this meeting was adjourned at 7:19 pm, with a vote of 3 ayes Bourassa, Hill, Fudala with 2 absent W. Pipkin and J. Pipkin.

CIRCLE XX COMMUNITY SERVICES DISTRICT  
 TREASURER'S REPORT  
 SEPTEMBER 30, 2023 - OCTOBER 31, 2023

BEGINNING BALANCE	\$45,978.23
RECEIPTS	\$0.03
DISBURSEMENTS	\$0.00
<b>TOTAL</b>	<b>\$45,978.26</b>
RECEIPTS:	
Interest	\$0.03
<b>TOTAL</b>	<b>\$0.03</b>
DISBURSEMENTS:	
	0
<b>TOTAL</b>	<b>\$0.00</b>

**STATEMENT OF ACCOUNTS:**

CHECKING ACCOUNT BALANCE	\$41,974.65
Disbursements	\$0.00
Receipts	\$0.00
Transfer to Savings	\$0.00
<b>TOTAL</b>	<b>\$41,974.65</b>
SAVINGS ACCOUNT #1 6521	\$4,003.58
Interest	\$0.03
Transfer to checking account	\$0.00
<b>TOTAL</b>	<b>\$4,003.61</b>
SAVINGS ACCOUNT #2 6522	\$15,155.40
Interest	\$0.13
Transfer to checking	-\$1,200.00
<b>TOTAL</b>	<b>\$13,955.53</b>

SAVINGS ACCOUNT #2 IS A RESERVE ACCOUNT AND IS NOT INCLUDED IN THE ENDING BALANCE.

MEETING NOTICE FUND IS INCLUDED IN THE CHECKING ACCOUNT BALANCE

The \$1200 withdrawal was a bank error and will be back in the account by 4/15/2024