



CIRCLE XX COMMUNITY SERVICES DISTRICT  
AGENDA FOR THE OCTOBER 19, 2023 MEETING  
HELD AT 7601 RIATA WAY @6:00 PM MEETING

- A. DIRECTORS AND OFFICERS ROLL CALL
- B. APPROVAL OF MINUTES
- C. STAFF REPORTS
  - 1. Correspondence, report from secretary, reading of the financial statements, and bill presentation.
  - 2. Website Update
- D. ROAD MANAGERS REPORT
  - 1 Discussion of work to be done by Sutton Construction
- E. NEW BUSINESS
  - 1. Discussion of tree trimming on Spur and Riata Way
- F. PUBLIC DISCUSSION
- G. AGENDA SET FOR NEXT MEETING
- H. MEETING ADJOURNED

WEBSITE: <https://circlexx.specialdistrict.org>

CIRCLE XX COMMUNITY SERVICES DISTRICT  
 TREASURER'S REPORT  
 JULY 31, 2023 - AUGUST 31, 2023

|                   |                    |
|-------------------|--------------------|
| BEGINNING BALANCE | \$39,219.04        |
| RECEIPTS          | \$0.27             |
| DISBURSEMENTS     | -\$924.37          |
| <b>TOTAL</b>      | <b>\$38,294.94</b> |

RECEIPTS:

|          |        |
|----------|--------|
| Interest | \$0.27 |
|          | \$0.00 |

|              |               |
|--------------|---------------|
| <b>TOTAL</b> | <b>\$0.27</b> |
|--------------|---------------|

DISBURSEMENTS:

|                                 |        |
|---------------------------------|--------|
| Mid Valley Ag spray material    | 854.37 |
| US Postal Service PO Box rental | 70     |

|       |                 |
|-------|-----------------|
| TOTAL | <b>\$924.37</b> |
|-------|-----------------|

**STATEMENT OF ACCOUNTS:**

|                          |                   |
|--------------------------|-------------------|
| CHECKING ACCOUNT BALANCE | \$7,216.35        |
| Disbursements            | -\$924.37         |
| Receipts                 | \$0.00            |
| Transfer to Savings      | \$0.00            |
| <b>TOTAL</b>             | <b>\$6,291.98</b> |

|                              |                    |
|------------------------------|--------------------|
| SAVINGS ACCOUNT #1 6521      | \$32,002.69        |
| Interest                     | \$0.27             |
| Transfer to checking account | \$0.00             |
| <b>TOTAL</b>                 | <b>\$32,002.96</b> |

|                         |                    |
|-------------------------|--------------------|
| SAVINGS ACCOUNT #2 6522 | \$15,154.52        |
| Interest                | \$0.12             |
| Transfer to checking    | \$0.00             |
| <b>TOTAL</b>            | <b>\$15,154.64</b> |

SAVINGS ACCOUNT #2 IS A RESERVE ACCOUNT AND IS NOT INCLUDED IN THE ENDING BALANCE.

MEETING NOTICE FUND IS INCLUDED IN THE CHECKING ACCOUNT BALANCE

CIRCLE XX COMMUNITY SERVICES DISTRICT  
 TREASURER'S REPORT  
 AUGUST 31, 2023 - SEPTEMBER 30, 2023

|                   |                    |
|-------------------|--------------------|
| BEGINNING BALANCE | \$38,294.94        |
| RECEIPTS          | \$0.27             |
| DISBURSEMENTS     | -\$4,924.25        |
| <b>TOTAL</b>      | <b>\$33,370.96</b> |

|           |        |
|-----------|--------|
| RECEIPTS: |        |
| Interest  | \$0.27 |
|           | \$0.00 |

|              |               |
|--------------|---------------|
| <b>TOTAL</b> | <b>\$0.27</b> |
|--------------|---------------|

|                               |         |
|-------------------------------|---------|
| DISBURSEMENTS:                |         |
| Alliant Insurance - liability | 4924.25 |

|       |                   |
|-------|-------------------|
| TOTAL | <b>\$4,924.25</b> |
|-------|-------------------|

**STATEMENT OF ACCOUNTS:**

|                          |                   |
|--------------------------|-------------------|
| CHECKING ACCOUNT BALANCE | \$6,291.98        |
| Disbursements            | -\$4,924.25       |
| Receipts                 | \$0.00            |
| Transfer to Savings      | \$0.00            |
| <b>TOTAL</b>             | <b>\$1,367.73</b> |

|                              |                    |
|------------------------------|--------------------|
| SAVINGS ACCOUNT #1 6521      | \$32,002.96        |
| Interest                     | \$0.27             |
| Transfer to checking account | \$0.00             |
| <b>TOTAL</b>                 | <b>\$32,003.23</b> |

|                         |                    |
|-------------------------|--------------------|
| SAVINGS ACCOUNT #2 6522 | \$15,154.64        |
| Interest                | \$0.13             |
| Transfer to checking    | \$0.00             |
| <b>TOTAL</b>            | <b>\$15,154.77</b> |

SAVINGS ACCOUNT #2 IS A RESERVE ACCOUNT AND IS NOT INCLUDED IN THE ENDING BALANCE.

MEETING NOTICE FUND IS INCLUDED IN THE CHECKING ACCOUNT BALANCE

## CIRCLE XX COMMUNITY SERVICES DISTRICT

**The Regular Meeting** of Circle XX CSD was called to order at 6:05 pm on August 17, 2023. Roll was taken, present were Directors Hill, Fudala, W. Pipkin, J. Pipkin Bourassa, also present were road manager Fudala and secretary/treasurer Dean.

**Approval of Minutes:** Regular Meeting July 20, 2023, minutes. On a motion by Director Hill and seconded by Director Bourassa the minutes were approved as presented, with a vote of 5 ayes Hill, Bourassa, W. Pipkin, Fudala and J. Pipkin, with 0 nays.

Approval of the minutes from the Special Meeting July 25, 2023. On a motion by Director Bourassa and seconded by Director Fudala the minutes were approved as presented, with 5 ayes J. Pipkin, W. Pipkin, Bourassa, Fudala and Hill, with 0 nays.

**Staff Reports:** Correspondence, we received the monthly bank statements and county report. Financial statement was read. There were no bills presented for payment.

Financial Budget was presented, on a motion by Director Fudala and seconded by Director Bourassa the final budget was approved, by a vote of 5 ayes Bourassa, Fudala, W. Pipkin, J. Pipkin and Hill with 0 nays.

**Website updates:** Rick had no current updates, but the site is getting around 3000 views a month.

**Road Managers Report:** Rich contacted Brad Sutton for more information on his bid. He explained what the difference between Sutton's two bids. The Board discussed both Sutton's bid and Consolidated Constructions bid and decided to except Brad Sutton's bid. On a motion by Directors Fudala and seconded by Director Bourassa the bid from Brad Sutton in the amount of \$26,802 was accepted on a vote of 5 ayes Bourassa, Fudala, W. Pipkin, Hill and J. Pipkin with 0 nays. This work is to repair the double culverts on Concho. An invoice was presented for the spray material Rich ordered; the bill will be mailed to the District. A check was signed for this purchase and will be issued in the amount of \$854.38 on receipt of the bill.

**Public Discussion:** There was no public present.

**Agenda for Next Meeting:** Director Hill suggested that the September meeting be cancelled and have our final meeting in October. On a motion by Director Hill and seconded by Director Bourassa, with of vote of 5 ayes Hill, W. Pipkin, J. Pipkin, Fudala and Bourassa with 0 nays the September meeting is cancelled.

**Next Meeting will be October 19, 2023**

**Meeting Adjourned:** On a motion by Director J. Pipkin and seconded by Director W. Pipkin this meeting was adjourned at 6:25 pm. Vote being 5 ayes J. Pipkin, W. Pipkin, Fudala, Bourassa and Hill, with 0 nays.