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CIRCLE XX COMMUNITY SERVICES DISTRICT  
AGENDA FOR JANUARY 19, 2023, MEETING  
HELD AT 7601 RIATA WAY @6: 00 PM

- A. MEETING CALLED TO ORDER
- B. DIRECTORS AND OFFICERS ROLL CALL
- C. OATH OF OFFICE GIVEN TO THE NEW DIRECTORS
- D. DIRECTORS TO APPOINT DEBRA FUDALA TO FILL THE VACANT DIRECTORS SEAT
- E. STAFF REPORTS
  - 1. Correspondence and report from secretary/treasurer, reading of financial report.
  - 2. Road Managers report
  - 3. Website update
- G .OLD BUSINESS
  - 1. Approval is needed to pay for the retrofitting of the spray rig. The approved amount was not to exceed \$2000; the final cost came in at \$2256.13.
  - 2. Discussion on any road damage from the recent storms.
- H. PUBLIC DISCUSSION
- I. AGENDA SET FOR NEXT MEETING
- J. MEETING ADJOURNED

## CIRCLE XX COMMUNITY SERVICES DISTRICT

**THE REGULAR MEETING** of the Circle XX CSD was called to order at 6:01 pm on November 17, 2022. Roll was taken, present were Directors Hill, Cothran, Bourassa (via phone), with Director Cole absent and one vacant seat. We have two guest Wade and Janine Pipkin.

**APPROVAL OF MINUTES:** On a motion by Director Hill and seconded by Director Cothran, with one correction in the Website section it should read records retention policy, the minutes were approved. Vote being 3 ayes Hill, Cothran, Bourassa with 1 absent Cole and 1 vacant seat.

**STAFF REPORTS:** Correspondence, monthly bank statement, monthly county report, **Bill presentation:** \$900 from Streamline for our yearly website fee. On a motion by Director Hill and seconded by Director Cothran, this bill was paid. Vote being 3 aye Hill, Bourassa, Cothran, absent Cole, one vacant seat. The financial report was read.

**Road Managers' report:** The sprayer that was purchased last year needs to be retrofitted to be able to spray the road properly. He has a cost estimate from BG AGRI in the amount of \$1662.43. On a motion by Director Hill, seconded by Director Cothran, with an amount not to exceed \$2000, this upgrade was approved, vote being 3 ayes, Hill, Cothran, Bourassa, absent Cole, 1 vacant seat. The Board discussed purchasing more spray materials, Rich had called Target Inc and the cost for 6 cases would be \$2688.24. On a motion by Director Hill seconded by Director Bourassa, with the amount not to exceed \$2700 this purchase is approved. Vote being, 3 ayes Hill, Bourassa, Cothran, absent Cole, 1 vacant seat. Rich also had investigated purchasing cones from Tractor Supply, two 28 inch tall and 10lb base were \$65.30 but the shipping was \$72 plus so that made the purchased not cost effective. It was also discussed that a sign be made to place in front of Pat Bourassa's house to let all who wish to attend the monthly road meetings where it is held. Rich talked with Gateway Press and a metal sign 2x3 feet with words on both sides reading Circle XX CSD Road Meeting @ 6:00 pm with arrows, would be about \$180. On a motion by Director Cothran seconded by Director Bourassa, this purchased was approved not to exceed \$210, vote being 3 ayes Cothran, Bourassa, Hill, Cole absent, 1 vacant seat.

**Website:** Rick Hill, our webmaster said we get about 1300 plus hits a month. We are not sure how many people went to the website to get information about the election, not just information about the election but so much more. If you want to know more about Circle XX you can find it there. He has also put more information about the county, fire, water levels, other websites, about anything you may want to know.

**Check it out:** <https://circlexx.specialdistrict.org>.

**New Business: (1)** Director Hill reported on the results of the election. As of this meeting there were 119 votes cast with 84 yes and 33 no which gives us a 2/3 majority therefore the resolution passed. In California January 28<sup>th</sup> is when the official certification can be made, but he sees no reason the number should change that much. The Board recognized Wade Pipkin, he and his wife Janine volunteered to fill the two vacant positions for Directors. On a motion by Director Hill seconded by Director Cothran Wade Pipkin and Janine Pipkin were approved to fill the vacancies on our Board with the Boards thanks for stepping up and volunteering for these positions, vote being 3 ayes, absent Cole, 1 vacant seat.

The secretary gave them papers to fill out and she will deliver them to the County Board of Supervisors for their approval. Both these seats' terms are for 4-years

(2) Discussion on changing the day or times of the meetings was discussed and all at this time are fine with the meeting as they are.

**PUBLIS DISCUSSION:** The Pipkin's were the only public present and were here to volunteer for Directors.

**AGENDA SET FOR NEXT MEETING.**

**MEETING WAS ADJOURNED:** On a motion by Director Cothran seconded by Director Bourassa, this meeting was adjourned at 7:06 pm, vote being 3 ayes, Hill, Cothran, Bourassa, Cole absent, 1 vacant seat.

CIRCLE XX COMMUNITY SERVICES DISTRICT  
 TREASURER'S REPORT  
 OCTOBER 31, 2022 - NOVEMBER 30, 2022

BEGINNING BALANCE	\$18,674.58
RECEIPTS	\$0.10
DISBURSEMENTS	-\$114.62
<b>TOTAL</b>	<b>\$18,560.06</b>

RECEIPTS:	
3rd teeter check	\$0.00
Interest Savings #1	\$0.10
<b>TOTAL</b>	<b>\$0.10</b>

DISBURSEMENTS:	
C N A Surety Bond insurance	114.62
<b>TOTAL</b>	<b>\$114.62</b>

**STATEMENT OF ACCOUNTS:**

CHECKING ACCOUNT BALANCE	\$6,673.89
Disbursements	-\$114.62
Receipts	\$0.00
Transfer to Savings	\$0.00
<b>TOTAL</b>	<b>\$6,559.27</b>

SAVINGS ACCOUNT #1 BALANCE	\$12,000.69
Interest	\$0.10
Transfer to checking account	\$0.00
<b>TOTAL</b>	<b>\$12,000.79</b>

SAVINGS ACCOUNT #2 BALANCE	\$15,153.38
Interest	\$0.13
Transfer to checking	\$0.00
<b>TOTAL</b>	<b>\$15,153.51</b>

SAVINGS ACCOUNT #2 IS A RESERVE ACCOUNT AND IS NOT INCLUDED IN THE ENDING BALANCE.

MEETING NOTICE FUND IS INCLUDED IN THE CHECKING ACCOUNT BALANCE

CIRCLE XX COMMUNITY SERVICES DISTRICT  
 TREASURER'S REPORT  
 NOVEMBER 30, 2022-DECEMBER 31, 2022

BEGINNING BALANCE	\$18,560.06
RECEIPTS	\$0.10
DISBURSEMENTS	-\$141.57
<b>TOTAL</b>	<b>\$18,418.59</b>

RECEIPTS:	
3rd teeter check	\$0.00
Interest Savings #1	\$0.10
<b>TOTAL</b>	<b>\$0.10</b>

DISBURSEMENTS:	
Gateway Press Inc	141.57
<b>TOTAL</b>	<b>\$141.57</b>

**STATEMENT OF ACCOUNTS:**

CHECKING ACCOUNT BALANCE	\$6,559.27
Disbursements	-\$141.57
Receipts	\$0.00
Transfer to Savings	\$0.00
<b>TOTAL</b>	<b>\$6,417.70</b>

SAVINGS ACCOUNT #1 BALANCE	\$12,000.79
Interest	\$0.10
Transfer to checking account	\$0.00
<b>TOTAL</b>	<b>\$12,000.89</b>

SAVINGS ACCOUNT #2 BALANCE	\$15,153.51
Interest	\$0.13
Transfer to checking	\$0.00
<b>TOTAL</b>	<b>\$15,153.64</b>

SAVINGS ACCOUNT #2 IS A RESERVE ACCOUNT AND IS NOT INCLUDED IN THE ENDING BALANCE.

MEETING NOTICE FUND IS INCLUDED IN THE CHECKING ACCOUNT BALANCE