



**HIGH FIRE DANGER PLEASE BE VERY CAREFULL USING POWER EQUIPMENT
NO MYLAR BALLOONS**

**CIRCLE XX COMMUNITY SERVICES DISTRICT
AGENDA FOR THE JULY 20, 2017 MEETING
HELD AT 5336 JAQUIMA DR @6:00 PM**

- A. MEETING CALLED TO ORDER
- B. DIRECTORS AND OFFICERS ROLL CALL
- C. APPROVAL OF MINUTES – June 15, 2017
- D. STAFF REPORTS
 - 1. Correspondence and report from secretary
 - 2. Finance Officers report, reading of the financial report, bill presentation
 - 3. Road Managers report
- E. NEW BUSINESS
 - 1. Presentation of bids received for this year's road contract
 - 2. Awarding of the bid
- D. OLD BUSINESS
 - 1. Discussion and possible action on road repairs and maintenance
Motion required.
- E. PUBLIC DISCUSSION
- G. AGENDA SET FOR THE NEXT MEETING
- H. MEETING ADJOURNED

CIRCLE XX COMMUNITY SERVICES DISTRICT
TREASURER'S REPORT
MAY 31, 2017 - JUNE 30, 2017

BEGINNING BALANCE	
RECEIPTS	\$54,451.11
DISBURSEMENTS	\$0.31
TOTAL	-\$6,994.03
	\$47,457.39
RECEIPTS:	
Interest on Savings #1	\$0.31
TOTAL	\$0.31
DISBURSEMENTS:	
Rich Fudala - fuel for tractor	\$45.31
Calaverals Lumber - marking paint	48.72
Hooley Construction - ditch cleaning	3200
Hooley Construction - ditch & culvert repair	\$1,700.00
TOTAL	\$4,994.03
STATEMENT OF ACCOUNTS:	
CHECKING ACCOUNT BALANCE	\$12,756.76
Disbursements	-\$4,994.03
TOTAL	\$7,762.73
SAVINGS ACCOUNT #1 BALANCE	\$41,694.35
Interest	\$0.31
Transfer from savings #1	-\$2,000.00
TOTAL	\$39,694.66
MEETING NOTICE FUND	
Meeting Notice Request	\$4.90
16 mailings	\$0.00
TOTAL	-\$2.80
	\$2.10
SAVINGS ACCOUNT #2 BALANCE	\$13,145.44
Interest	\$0.31
Transfer from saving #1	\$2,000.00
TOTAL	\$15,145.75

SAVINGS ACCOUNT #2 IS A RESERVE ACCOUNT AND IS NOT INCLUDED IN THE
ENDING BALANCE.

MEETING NOTICE FUND IS INCLUDED IN THE CHECKING ACCOUNT BALANCE

COMMUNITY SERVICES DISTRICT

THE REGULAR MEETING OF THE Circle XX CSD was held on June 15, 2017. The meeting was called to order at 5:55 pm and roll was taken. Present were directors Bourassa, Fudala, Cothran and Hill, absent was Director Fritz. Also present were road manager Fudala and secretary/treasurer Dean. We had a visitor Pat Cooper.

APPROVAL OF MINUTES: On a motion by Director Cothran and seconded by Director Bourassa, the minutes were approved as presented with 4 ayes, Hill, Bourassa, Fudala, Cothran and 1 absent Fritz.

CORRESPONDENCE: Our monthly bank statement, county report invoice from Calaveras Lumber in the amount of \$45.72 for marking paint. **BILL PRESENTATION:** A bill from Hooley Construction for ditch cleaning, this work was approved back in September 2016 but due to the excess moisture in the ground the work couldn't be done until it dried out. On a motion by Director Cothran and seconded by Director Bourassa this bill will be paid, vote being 4 ayes, Bourassa, Hill, Cothran, Fudala and 1 absent Fritz. The bill from Calaveras Lumber for \$45.72 was presented and on a motion by Director Cothran and seconded by Director Bourassa vote being 4 ayes, Hill, Cothran, Fudala, Bourassa and 1 absent Fritz. A bill presented from Micah Byler for replacement of a road sign, it seems someone is stealing them, on a motion by Director Cothran and seconded by Director Bourassa this bill for \$40 will be paid, vote being 4 ayes Bourassa, Fudala, Cothran, Hill and 1 absent Fritz. A notice will be placed on the bulletin board asking people to please be aware of anyone taking down our signs. We all pay for them and it takes away from our road budget to replace them.

OLD BUSINESS: The Directors discussed the proposed budget and \$43352 will be used for road repairs. Director Bourassa would like to increase the emergency fund by \$2000. On a motion by Director Hill and seconded by Director Bourassa the budget with the change in the emergency fund from \$13000 to \$15000 was approved vote being 4 ayes Hill, Cothran, Fudala, Bourassa and 1 absent Fritz. Full Budget will be on the bulletin board. **PRESENTATION OF THE BID PROPOSAL:** The proposed bid will be approved with (2) changes, the culvert, rocking on both sides of the road, ditch cleaning on Jaquima cost being \$1500 will be removed and done as a separate job along with ditch work on Latigo in the amount of \$200. The final bid will be for \$41788. On a motion by Director Hill and seconded by Director Bourassa the bid will be presented to a least (3) contractors to be opened at the July 20th meeting, vote being 4 aye Hill, Bourassa, Cothran, Fudala and 1 absent Fritz.

PUBLIC DISCUSSION: Our guest Pat Cooper lives on Martingale and stated it has some very large potholes and could use some gravel. This will be on the agenda for next month's meeting.

AGENDA SET FOR NEXT MONTH: See attached.

MEETING ADJOURNED: On a motion by Director Fudala and seconded by Director Hill this meeting was adjourned at 7:00 pm, vote being 4 ayes, Hill, Bourassa, Cothran, Fudala and 1 absent Fritz.

CIRCLE XX COMMUNITY SERVICES DISTRICT

FINAL BUDGET FOR 2017-2018 FISCAL YEAR

TOTAL ASSESSMENTS @ \$400 PER LOT (145 LOTS) IS	\$ 58,000.00
County handling fee for collecting the assessments is	\$ (594.00)
TOTAL MONIES AVAILABLE PER YEAR IS	\$ 57,406.00

Balance of Checking Account as of May 31, 2017	\$ 9,468.00
Balance of Savings Account as of May 31, 2017	\$ 41,695.00

TOTAL	\$ 51,163.00
Operating Expenses	

Insurance-Liability and bond	\$ 3,400.00
Office Supplies and Post Office Box Rental	\$ 100.00
Professional fees - audit	\$ 300.00
Supplies for spraying roads	\$ 1,200.00
Classes and License permit for spraying	\$ 360.00
Miscellaneous Purchases	\$ 450.00
Road maintenance and improvements	\$ 43,353.00
Emergency fund increase	\$ 2,000.00
TOTAL	\$ 51,163.00

Total Operating funds as of May 31, 2017	\$ 54,451.00
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Emergency Reserve Account	\$ 15,145.00
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