

**CIRCLE XX COMMUNITY SERVICES DSTRIC
AGENDA FOR JULY 18, 2019
HELD AT 5336 JAQUIMA DR @ 6:00 PM**

A. MEETING CALLED TO ORDER

B. DIRECTORS AND OFFICERS ROLL CALL

C. APPROVAL OF MINUTES

D. STAFF REPORTS

1. Correspondence and report from the secretary
2. Finance Officers report, reading of the financial report
3. Road managers' report

E. NEW BUSINESS

1. Official oath of office to our newest Director Aaron Cole
2. Discussion and possible adoption for:
 - Financial Reserve Policy
 - Reimbursement Policy
 - Brown Act Compliance Policy

F. OLD BUSINESS

1. Discussion and possible action on road repairs and maintenance
Motion required.
2. Approval of the 2019-20 budget.
3. Discussion about the District website.

G. PUBLIC DISCUSSION

H. AGENDA SET FOR NEXT MEETING

I. MEETING ADJOURNED

CIRCLE XX COMMUNITY SERVICES DISTRICT

THE REGULAR MEETING OF THE Circle XX CSD was called to order at 6:00 pm on the 20th day of June 2019. Roll was taken, present were Directors Bourassa, Cothran, Hill absent was Director Fudala and one vacant seat, also present were road manager Fudala and secretary/treasurer Dean. Aaron Cole was present as a visitor.

APPROVAL OF MINUTES: On a motion by Director Hill and seconded by Director Bourassa the minutes were approved as presented with a vote of 3 ayes Hill, Cothran, Bourassa one absent Director Fudala and one vacant seat.

STAFF REPORTS: We received our monthly report from the County and our monthly bank statement. No other correspondence was received.

The treasurer's report was read.

Road managers' report Rich reported that he is having problems finding contractors that are still doing road work. He will continue getting names of contractors in this area and will contact them as to what we want done this year.

NEW BUSINESS: The Board and road manager agreed we will concentrate on cleaning ditches and replacing culverts that were problematic this past winter causing damage to our roads.

BUDGET: The treasurer handed out a copy of the proposed budget for 2019-20; changes were made to up the amount for our insurance and adding an amount to cover the website cost. These changes were approved, on a motion by Director Hill and seconded by Director Bourassa, vote being 3 ayes Cothran, Hill, Bourassa with one absent Director Fudala and one vacant seat.

WEBSITE: Rick has added some things to the website and talked with Streamline, which is the website that has been assisting Rick with setting up our website, about a scholarship program that they. We could possible get our website free for one year, Rick filled out the application and presented it to the Board, on a motion by Director Cothran and seconded by Director Bourassa the Board approved sending in the application on a vote of 3 ayes Hill, Cothran, Bourassa with one absent Director Fudala and one vacant seat.

VACANT BOARD SEAT: Aaron Cole was present to volunteer to fill the vacant Directors seat. On a motion by Director Hill and seconded by Director Cothran the Board accepted Aaron Cole to fill the vacant Directors seat, vote being 3 ayes Hill, Bourassa, Cothran with on absent Director Fudala and one vacant seat.

WELCOME AARON TO OUR BOARD AND THANK YOU.

PUBLIC DISCUSSION: The Directors answered question that Aaron had about what the Directors responsibilities are, and agreed to come aboard.

AGENDA SET FOR NEXT MEETING: Will be July 18, 2019

MEETING ADJOURNED: On a motion by Director Bourassa and seconded by Director Cothran this meeting was adjourned at 7:20 pm, vote being 3 ayes and one absent Director Fudala and one vacant seat.

CIRCLE XX COMMUNITY SERVICES DISTRICT
 TREASURER'S REPORT
 MAY 31, 2019 - JUNE 30, 2019

BEGINNING BALANCE	\$52,307.05
RECEIPTS	\$0.02
DISBURSEMENTS	\$0.00
TOTAL	\$52,307.07

RECEIPTS:	
Interest on Savings #1	\$0.02
TOTAL	\$0.02

DISBURSEMENTS:	
TOTAL	\$0.00

STATEMENT OF ACCOUNTS:

CHECKING ACCOUNT BALANCE	\$49,865.69
Disbursements	\$0.00
Receipt-teeter check	\$0.00
Transfer to Savings	\$0.00
TOTAL	\$49,865.69

SAVINGS ACCOUNT #1 BALANCE	\$2,441.36
Interest	\$0.02
Transfer from Checking	\$0.00
TOTAL	\$2,441.38

MEETING NOTICE FUND	\$1.02
Meeting Notice Request	\$0.00
Mailings (2)	-\$1.12
TOTAL	-\$0.10

SAVINGS ACCOUNT #2 BALANCE	\$15,148.45
Interest	\$0.12
TOTAL	\$15,148.57

SAVINGS ACCOUNT #2 IS A RESERVE ACCOUNT AND IS NOT INCLUDED IN THE ENDING BALANCE.

MEETING NOTICE FUND IS INCLUDED IN THE CHECKING ACCOUNT BALANCE

CIRCLE XX COMMUNITY SERVICES DISTRICT
FINAL BUDGET FOR 2019-20

TOTAL ASSESSMENTS @ \$400 PER LOT (145 LOTS) IS	\$ 58,000.00
County handling fee for collecting the assessments is	\$ (594.00)
TOTAL MONIES AVAILABLE PER YEAR IS	\$ 57,406.00
Balance of checking Account as of June 30, 2018	\$ 49,866.00
Balance of Savings Account #1 as of June 30, 2018	\$ 2,441.00
TOTAL	\$ 52,307.00
Operating Expenses	
Insurance-Liability and bond	\$ 3,500.00
Office Supplies and Post Office Box Rental	\$ 100.00
Professional fees Audit and Website	\$ 1,050.00
Supplies for spraying roads	\$ 1,200.00
Classes and License permit for spraying	\$ 360.00
Miscellaneous Purchases	\$ 450.00
Road maintenance and improvements	\$ 45,647.00
TOTAL	\$ 52,307.00
Final Teeter Check in Sept or Oct approx amount	\$ 3,060.00
Operating funds as of June 30, 2018	\$ 52,307.00
Total	\$ 55,367.00
Emergency Reserve Account	\$ 15,149.00