



CIRCLE XX COMMUNITY SERVICES DISTRICT  
AGENDA FOR APRIL 18, 2019  
HELD AT 5336 JAQUIMA DR @ 6:00 PM

A. MEETING CALLED TO ORDER

B. DIRECTORS AND OFFICERS ROLL CALL

C. APPROVAL OF MINUTES

D. STAFF REPORTS

1. Correspondence and report from the secretary
2. Finance Officers report, reading of the financial report
3. Road managers' report

E. OLD BUSINESS

1. Discussion and possible action on road repairs and maintenance  
Motion required
2. Update on the website

F. PUBLIC DISCUSSION

G. AGENDA SET FOR NEXT MEETING – May 16, 2019

H. MEETING ADJOURNED

CIRCLE XX COMMUNITY SERVICES DISTRICT  
 TREASURER'S REPORT  
 FEBRUARY 28, 2019 - MARCH 31, 2019

BEGINNING BALANCE	\$36,210.00
RECEIPTS	\$0.02
DISBURSEMENTS	\$0.00
<b>TOTAL</b>	<b>\$36,210.02</b>

RECEIPTS:	
Interest on Savings #1	\$0.02

<b>TOTAL</b>	<b>\$0.02</b>
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DISBURSEMENTS:

<b>TOTAL</b>	<b>\$0.00</b>
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**STATEMENT OF ACCOUNTS:**

CHECKING ACCOUNT BALANCE	\$33,768.70
Disbursements	\$0.00
Interest	\$0.00
Transfer to Savings	\$0.00
<b>TOTAL</b>	<b>\$33,768.70</b>

SAVINGS ACCOUNT #1 BALANCE	\$2,441.30
Interest	\$0.02
Transfer from Checking	\$0.00
<b>TOTAL</b>	<b>\$2,441.32</b>

MEETING NOTICE FUND	\$4.38
Meeting Notice Request	\$0.00
2 mailings	-\$1.12
<b>TOTAL</b>	<b>\$3.26</b>

SAVINGS ACCOUNT #2 BALANCE	\$15,148.07
Interest	\$0.12
<b>TOTAL</b>	<b>\$15,148.19</b>

SAVINGS ACCOUNT #2 IS A RESERVE ACCOUNT AND IS NOT INCLUDED IN THE ENDING BALANCE.

MEETING NOTICE FUND IS INCLUDED IN THE CHECKING ACCOUNT BALANCE

## CIRCLE XX COMMUNITY SERVICES DISTRICT

**THE REGULAR MEETING OF THE CIRCLE XX CSD** was held March 21, 2019. The meeting was called to order at 5:58 pm and roll was taken. Present were Directors Bourassa, Hill, Cothran, Fudala and (1) vacant seat, also present were road manager Fudala and secretary/treasurer Dean'

**APPROVAL OF MINUTES:** On a motion by Director Hill and seconded by Director Bourassa the minutes were approved as presented with a vote of 4 ayes, Hill, Bourassa, Fudala, Cothran and (1) vacant seat. We had two special meetings both to discuss emergency repair work on a culvert and ditching damage caused by heavy rains on Jaquima Dr. The first meeting was January 27<sup>th</sup> the minutes were approved on a motion by Director Hill and seconded by Director Cothran. The second meeting held on February 3<sup>rd</sup> and the minutes were approved on a motion by Director Bourassa and seconded by Director Fudala vote being for both meetings 4 ayes Bourassa, Fudala, Cothran, Hill and (1) vacant seat.

**STAFF REPORTS:** Correspondence received was our monthly bank statement and county report. The secretary asked the Directors to draw up a resolution to amend the by-laws specifically Section 3 Article IV which states that Directors and all volunteer members be paid \$1.00 per year. On a motion by Director Hill and seconded by Director Bourassa this Section 3 Article IV is to be removed from the By-Laws, vote being 4 ayes Hill, Cothran, Fudala, Bourassa and (1) vacant seat. The financial report was read and no correction to be made.

**ROAD MANAGERS REPORT:** Rich Fudala presented a bill for paint to mark where road repairs are to be done in the amount of \$24.63. On a motion by Director Hill and seconded by Director Cothran this bill will be paid by check #347 upon receipt of the invoice from Calaveras Lumber in the amount of \$24.63, vote being 4 ayes Hill, Fudala, Cothran, Bourassa and (1) vacant seat. The road manager would like to order gloves for when he is spraying and the better quality ones are from Target. The Directors gave him permission to go ahead and order the gloves, no motion was made. A request for more cold pack for filling potholes, the cost being \$89 per ton plus the cost of delivery. On a motion by Director Bourassa to allot monies not to exceed \$1500 the road manager is approve to order the cold pack, seconded by Director Fudala, vote being 4 ayes Bourassa, Fudala, Cothran, Hill and (1) vacant seat. Black Gold Paving will be doing the emergency repairs on Jaquima this next week. Check #346 in the amount of \$5080 was approved to be paid on completion of work and with the road managers approval. This work was approved by a motion at the February 3<sup>rd</sup> special meeting. The Board wants the secretary to draft a letter to be sent to property owners about under sized or non-existent culverts which were the cause of much of the road damage due to heavy rains this winter.

The State of California is requiring all Special District to have a website by Jan 2020. Director Hill has been working with a company on developing our website since late last year. He gave us a demo of the website and what we are required to have. He has put in much time on this project and more training yet to come. I for one am so grateful to him that he has taken on this very large project. He will be updating us next meeting.

**PUBLIC DISCUSSION:** No public was present.

**AGENDA SET FOR NEXT MEETING**

**MEETING ADJOURNED:** On a motion by Director Cothran and seconded by Director Fudala this meeting was adjourned at 7:53 pm, vote being 4 ayes Hill, Cothran, Bourassa, Fudala and (1) vacant seat.