



**Back to school time so please be aware of kids loading and unloading from buses at the entrance.**

**CIRCLE XX COMMUNITY SERVICES DISTRICT**

**AGENDA FOR THE AUGUST 17, 2023**

**HELD AT 7601 RIATA WAY, @6:00 PM**

- A. MEETING CALLED TO ORDER
- B. DIRECTORS AND OFFICERS ROLL CALL
- C. APPROVAL OF MINUTES
- D. STAFF REPORTS
  - 1. Correspondence, report from secretary, reading of the financial statement, and bill presentation.
  - 2. Final Budget – update of the 10-year plan
  - 3. Website update
- E. ROAD MANAGERS REPORT
  - 1. Discussion on the culvert work to be done.
- F. PUBLIC DISCUSSION
- G. AGENDA SET FOR NEXT MEETING – September 21, 2023
- H. MEETING ADJOURNED

**WEBSITE: <https://circlexx.specialdistrict.org>**



CIRCLE XX COMMUNITY SERVICES DISTRICT  
 TREASURER'S REPORT  
 JUNE 30, 2023 - JULY 31, 2023

BEGINNING BALANCE	\$53,583.77
RECEIPTS	\$2,880.26
DISBURSEMENTS	-\$17,245.00
<b>TOTAL</b>	<b>\$39,219.03</b>

RECEIPTS:	
Interest	\$0.26
3rd Teeter Check	\$2,880.00

<b>TOTAL</b>	<b>\$2,880.26</b>
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DISBURSEMENTS:	
Adams Consstruction	17000
Rick Hill	200
Rich Fudala	\$45.00

TOTAL	<b>\$17,245.00</b>
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**STATEMENT OF ACCOUNTS:**

CHECKING ACCOUNT BALANCE	\$21,581.35
Disbursements	-\$17,245.00
Receipts	\$2,880.00
Transfer to Savings	\$0.00
<b>TOTAL</b>	<b>\$7,216.35</b>

SAVINGS ACCOUNT #1 6521	\$32,002.42
Interest	\$0.27
Transfer to checking account	\$0.00
<b>TOTAL</b>	<b>\$32,002.69</b>

SAVINGS ACCOUNT #2 6522	\$15,154.39
Interest	\$0.13
Transfer to checking	\$0.00
<b>TOTAL</b>	<b>\$15,154.52</b>

SAVINGS ACCOUNT #2 IS A RESERVE ACCOUNT AND IS NOT INCLUDED IN THE ENDING BALANCE.

AND

MEETING NOTICE FUND IS INCLUDED IN THE CHECKING ACCOUNT BALANCE



## CIRCLE XX COMMUNITY SERVICES DISTRICT

**The Regular Meeting** of Circle XX CSD was called to order at 6:04 pm July 20, 2023. Roll was taken, present were Director Hill, Fudala, J. Pipkin, W. Pipkin, Bourassa, also present were road manager Fudala and Dean secretary/treasurer.

**Approval of Minutes:** Correction under Road Managers report, it was Rick Hill, not Rich, that presented the contract with Richard Pizio. With this correction noted a motion was made to accept the minutes by Director Fudala and seconded by Director Bourassa, with the vote being 5 ayes with 0 nays.

**Staff Reports:** Secretary noted correspondence for the month were monthly bank statements, monthly county report and a letter from America Transparency. The treasurer reported receiving the final teeter check in the amount of \$2880. The Financial Report was read. **Bills**

**presented:** Rick Hill has paid Richard Pizio \$200 for weed whipping and wants to be reimbursed. On a motion by Director Fudala and seconded by Director J. Pipkin, this reimbursement will be paid, vote being 5 ayes and 0 nays. Rich Fudala presented a bill for \$45 for a sign he ordered dealing with spraying/non-spraying in front of individual properties. On a motion by Director W. Pipkin and seconded by Director Bourassa this reimbursement will be paid, vote being 5 ayes and 0 nays. **Website updates:** Director Hill said we are still having about 2000 + hits a month which means people are interested in the site.

**10-plan/budget:** Director Hill has put together a 10-year Road Work Planning Model. Director Hill went through the plan with money amounts spent in the past and what it will cost in the future. The Directors went over the plan and made some dollar amount changes, they will re-address this at the next meeting. **Budget 2023-24.** The Directors went over the budget changed the amount to be used for spray materials and wanted to add a new category that would be **Future Projects.** We have 30 + year old culverts and they are starting to rust and will need to be replace sometime soon, this could change with how rainy our winters are. The Directors decided that amount of \$13320 should be set aside for this purpose each year. This amount will be held in the emergency savings account under a separate line.

**Road Managers report:** Rich reported that the road work was completed and inspected, the contractor was paid on July 5<sup>th</sup> in the amount of \$17000. Rich presented two bids for the double culverts on Concho. The Directors went over both bids and had some questions as to the difference in prices. Rich with contact both and this item was tabled until next month.

**Public Discussion:** No public present

**Agenda set for next meeting:** September 21, 2023

**Meeting Adjourned:** On a motion by Director Hill and seconded by Director J. Pipkin this meeting was adjourned at 7:20 pm, with a vote of 5 ayes and 0 nays.

**This meeting was dedicated to Ernie Hill who passed away recently, he held a Directors seat for many years, dedicated time as a volunteer, and after retiring from the Board re-volunteered when a Director seat was needed to be filled. Ernie was a big supporter of Circle XX CSD, he will be missed.**



## CIRCLE XX COMMUNITY SERVICES DISTRICT

**Special Meeting of** Circle XX CSD was called to order at 5:58 pm on July 25, 2023. Roll was taken, present were Directors Hill, Bourassa, Fudala, absent were Director J. Pipkin and W. Pipkin, also present were road manager Fudala and secretary/treasurer Dean.

### **Purchasing of spray material:**

This meeting was called to discuss prices of spray material. Road manager Fudala had received a sale brochure showing prices were ½ price and he wanted to know if he could take advantage of these prices to save the District money. The Directors decided to allow an amount of \$2000 be available to the road manager to spend on spray materials only, so he would no longer have to call a special meeting to take advantage of sales. On a motion by Director Hill and seconded by Director Fudala the line item in the budget that is for Spray Material will be in the amount of \$2000 to be spent only for spray materials as needed by the road manager. Vote being 3 ayes Hill, Fudala, Bourassa with 2 absent W. Pipkin and J. Pipkin.

**Public Discussion:** No public present

**Meeting Adjourned:** On a motion by Director Bourassa and seconded by Director Hill this meeting was adjourned a 6:15 pm, with a vote of 3 ayes Hill, Bourassa, Fudala with 2 absent J. Pipkin.