

CIRCLE XX COMMUNITY SERVICES DISTRICT

THE REGULAR MEETING of the Circle XX CSD was called to order at 6:05 on September 15, 2022. Roll was taken, present were Directors Hill, Cothran, Bourassa, with Directors Cole absent and on open seat, also present was secretary/treasurer Dean with road manager Fudala absent. The open seat is Director Haney's due to her move to Arizona,

APPROVAL OF MINUTES of the meeting of August 15th, on a motion by Director Bourassa seconded by Director Cothran the motion to approve the minutes from the August 15th meeting were approved by a vote of 3 ayes Hill, Bourassa, Cothran with 1 absent Cole and 1 open seat.

STAFF REPORTS: Correspondence was our monthly bank statement and the county report. Bill from Alliant Insurance. **Bill presentation**, we have the Alliant insurance bill for \$4471.67 this is for the Districts liability insurance. On a motion by Director Cothran and seconded by Director Hill, this bill will be paid as presented. A bill from the secretary for \$100 for paying the P O Box bill with an additional cost for a new key. This was because our payment that was sent in August to cover the box fee was lost in the mail and the Postal Service then changed the lock. The secretary went in and made the payment with an additional fee for the new key. On a motion by Director Cothran and seconded by Director Bourassa, this bill was approved for payment, with a vote of 3 ayes Cothran, Bourassa and Hill. With 1 absent Cole and one open seat. **Road managers' report:** Rich Fudala has taken over the road spraying again and found that the sprayer was not set up properly for spraying our roads and additional equipment now needed to be added to the sprayer. Since Rich was absent and the elections are coming up the Board has decided to put this off until after the election.

Website updates: Adding the Districts retention policy to the website. Director Hill presented to the Board a draft copy of the **retention policy**. On a motion by Director Cothran and seconded by Director Bourassa the Circle XX CSD Records Retention Policy was passed by a vote of 3 ayes Hill, Bourassa, Cothran with 1 absent Cole and 1 open seat.

OLD BUSINESS: Any motion on the retrofitting of the spraying will be addressed at the next meeting. Signage at the entrance will be put up in October with the large banner to be put on the fence with the owner's permission. This banner was donated to the District by Natalie Haney. Other signs will be added throughout the month as a reminder to vote.

PUBLIC DISCUSSION: No public in attendance.

AGENDA SET FOR NEXT MEETING: Due to the election on November 8th the Board decided to cancel the October meeting, with a motion by Director Cothran and seconded by Director Bourassa, the October meeting is cancelled, vote being 3 ayes Hill, Bourassa, Cothran, 1 absent Cole and 1 open seat. The next meeting will be held on November 18, 2022.

MEETING ADJOURNED: On a motion by Director Cothran and seconded by Director Bourassa this meeting was adjourned at 6:30 pm, vote being 3 ayes Hill, Cothran, Bourassa, 1 absent Cole and 1 open seat.

At this point the Board wants to acknowledge the time and numerous extras that Natalie Haney did as a Director to this Board. She will be missed.

Also, a very big thank you to our road manager and his wife Debbie for doing all the pothole filling this year