



**CIRCLE XX COMMUNITY SERVICES DISTRICT  
AGENDA FOR THE JULY 21, 2022, MEETING  
HELD AT 7601 RIATA WAY @6:00 PM**

- A. MEETING CALLED TO ORDER**
- B. DIRAND OFFICERS ROLL CALL**
- C. APPROVAL OF MINUTES JUNE 9, 2022**
- D. STAFF REPORTS**
  - 1. Correspondence and report from secretary/financial officer-reading of financial report.**
  - 2. Road Managers report**
  - 3. Website updates**
- E. OLD BUSINESS**
  - 1. Go over the resolution results from BOS.**
  - 2. Draft of 2022-23 budget presented. Motion required**
  - 3. Discussion and action on bids for road repairs this year.  
Motion Required.**
- F. PUBLIC DISCUSSION**
- G. AGENDA SET FOR NEXT MEETING – AUGUST 18, 2022**
- H. MEETING ADJOURNED**

**WEBSITE: <https://circlexx.specialdistrict.org>**

CIRCLE XX COMMUNITY SERVICES DISTRICT  
 TREASURER'S REPORT  
 MAY 31, 2022 - JUNE 30, 2022

BEGINNING BALANCE	\$50,371.40
RECEIPTS	\$0.02
DISBURSEMENTS	-\$125.30
<b>TOTAL</b>	<b>\$50,246.12</b>

RECEIPTS:	
Interest on Savings #1	\$0.02

<b>TOTAL</b>	<b>\$0.02</b>
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DISBURSEMENTS:	
Mary Dean-copies of survey letter 180	107
Calaveras Lumber-tarp	18.3

TOTAL	<b>\$125.30</b>
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**STATEMENT OF ACCOUNTS:**

CHECKING ACCOUNT BALANCE	\$48,370.86
Disbursements	-\$125.30
Receipts	\$0.00
Transfer to Savings	\$0.00
<b>TOTAL</b>	<b>\$48,245.56</b>

SAVINGS ACCOUNT #1 BALANCE	\$2,000.54
Interest	\$0.02
Transfer to checking account	\$0.00
<b>TOTAL</b>	<b>\$2,000.56</b>

SAVINGS ACCOUNT #2 BALANCE	\$15,152.75
Interest	\$0.12
Transfer to checking	\$0.00
<b>TOTAL</b>	<b>\$15,152.87</b>

SAVINGS ACCOUNT #2 IS A RESERVE ACCOUNT AND IS NOT INCLUDED IN THE ENDING BALANCE.

MEETING NOTICE FUND IS INCLUDED IN THE CHECKING ACCOUNT BALANCE

## CIRCLE XX COMMUNITY SERVICES DISTRICT

**THE REGULAR MEETING** of the Circle XX CSD was called to order at 5:59 pm on June 9, 2022. Roll was taken, present were Directors Hill, Bourassa, Haney, Cothran, with one absent Director Cole, also present were road manager Fudala and secretary/treasurer Dean.

**APPROVAL OF MINUTES:** We had (3) meetings in May, May 7<sup>th</sup> which we did not have a quorum, so minutes were not taken. We had a meeting on May 10<sup>th</sup> Directors Hill, Haney, Bourassa, with Cothran and Cole absent, also present road manager Fudala and secretary/treasurer Dean, so minutes were taken. On a motion by Director Hill and seconded by Director Cothran the minutes were approved as presented. Vote being 4 ayes Hill, Bourassa, Cothran, and 1 absent Cole. Approval of the May 19<sup>th</sup> meeting, on a motion by Directors Cothran and seconded by Director Bourassa, the minutes were approved as presented, with a vote of 4 ayes Hill, Cothran, Haney, Bourassa with 1 absent Cole.

**STAFF REPORTS:** Correspondence received were our monthly bank statement and County report. Letter from CalPers and LAFCO also a bill from Calaveras Lumber and one from Mary Dean for 180 copies of the survey letter and envelopes in the amount of \$107.00. **Bill presentation:** Calaveras Lumber for \$18.30 for a small tarp and Mary Dean for \$107 for envelopes and 180 copies of survey letter. On a motion by Director Hill and seconded by Director Haney these bills were paid as presented, vote being 4 ayes Haney, Bourassa, Cothran, Hill with one absent Cole. The financial report was read.

**ROAD MANAGERS' REPORT:** Rich had looked at the information that Mary Stubbins has presented at our last meeting about speed humps. There are many diverse types of bumps and Director Hill asked if he could send the information on to the Directors so they could be better prepared next meeting. He also asked Consolidated Engineering to give him a bid on sweeping loose gravel on Romel/Concho cost would be \$2500 and install a culvert under Tapadero St, cost would be \$13,849.

**WEBSITE UPDATES:** Director Hill updated election information on the site and we as of this date we have gotten about 1000 hits.

**OLD BUSINESS: Item #1** The Directors discussed the final survey results, Director Hill stated that we received 27 surveys back either via the website, email, and regular mail. The break down was (1) other vote 3.7%, (2) for \$400 7.4%, (9) for \$450 33.3%, (15) for \$500 55.6%. The Directors were disappointed in the attendance at the informational meetings and the surveys. On a motion by Director Hill to set the tax amount at \$500 per parcel, there was much discussion back and forth, finally Director Bourassa seconded the motion, and a vote was taken, 4 ayes Hill, Cothran, Bourassa, Haney with 1 absent this motion to raise the tax amount to \$500 was passed. Now the Board needed to go over the Resolution and make sure all wording was correct. They needed to change all dates so they were correct, some wording needed to be changed to make clear what the money would be used for, and money amount changed to \$500. After all corrections were approved on a motion made by Director Hill and seconded by

Director Cothran to pass this resolution 22-02, vote being 4 ayes Hill, Haney, Cothran, Bourassa with 1 absent Cole. The secretary will retype the resolution with changes and have the Board President Director Bourassa sign it and then deliver it to the Election Department. They will go over the resolution for any errors or omissions and get back to the secretary if changes are to be made before it goes to the BOS on July 12, 2022, for their approval.

**Item #2:** Discussion of the bid for work to be done this year. We only have about \$41,000 to work with this year, so Director Hill broke down the different combinations of work we presented to the contractor, A through O, or any other combinations they wish to make. After much discussion, the Directors decided on two ditching jobs, Riata Way at \$20,500 and ditching Cincha at \$8500 for a total of \$29,000. Ditching is important because if ditches are not cleaned and deep enough, we could lose those roads. On a motion by Director Cothran and seconded by Director Haney, vote being 3 ayes Hill, Haney, Cothran, 1 nye Bourassa, and 1 absent Cole. The Board asked the road manager to get a price for chip seal from Tapadero up Cincha to the A/C section. He will report back at the next meeting.

**PUBLIC DISCUSSION:** No public present.

**AGENDA SET FOR NEXT MEETING:** Under old business a proposed budget for 2022-23 fiscal year will be discussed. Meeting will be held August 18, 2022.

**MEETING ADJOURNED:** On a motion by Director Bourassa and seconded by Director Cothran this meeting was adjourned at 7:20 pm, vote being 4 ayes Hill, Cothran, Bourassa, Haney with 1 absent Cole.