



CIRCLE XX COMMUNITY SERVICES DISTRICT

AGENDA FOR MAY 21, 2020

HELD AT 5336 JAQUIMA DR @ 6:00 PM

- A. MEETING CALLED TO ORDER
- B. DIRECTORS AND OFFICERS ROLL CALL
- C. APPROVAL OF MINUTES: November 21, 2019
- D. STAFF REPORTS
  - 1. Correspondence and report from the secretary
  - 2. Finance officer's report, reading of the financial report
  - 3. Road mangers' report
- E. NEW BUSINESS
  - 1. Election of 3 members of the Board of Directors  
Resolution Calling General District Election November 3, 2020.
- F. OLD BUSINESS
  - 1. Discussion and possible action on road work to be done this year.  
Motion required.
- G. PUBLIC DISCUSSION
- H. AGENDA SET FOR NEXT MEETING
- I. MEETING ADJOURNED

## CIRCLE XX COMMUNITY SERVICES DISTRICT

**THE REGULAR MEETING OF THE** Circle XX CSD was called to order at 6:01 pm on November 21, 2019. Roll was taken, present were Directors Cothran, Hill, Fudala, Bourassa with Director Cole being absent, also present were road manager Fudala and secretary/treasurer Dean. We welcome Shelly Davis as a guest to this meeting.

**APPROVAL OF MINUTES:** On a motion by Director Hill and seconded by Director Cothran the minutes for October 17, 2019, were approved as presented with a vote of 3 ayes Cothran, Fudals, Hill, Director Bourassa abstained not having been at that meeting, and one absent Director Cole with 0 noes.

**STAFF REPORTS:** We received our monthly bank statement and county report via email. A letter from the State Comptroller's Office that our compensation report is due by April 30, 2020. There are no bills to be presented. The treasurer read the financial report.

**ROAD MANAGERS REPORT:** Rich Rudala had nothing new to bring to the Board. Rolleri is still working on the roads. Rich also wanted to know who sent out the letters to property owners when their roads, ditches or culverts are causing damage to our roads. The road manager is the one to send these letters. He and Director Fudala will rewrite the 3 letters we send out, the last being a registered letter if the others have not been answered, to bring them up to date. Rich also will need some spray material for the Spring spraying, the board approved the amount, not to exceed, \$1000, on a motion by Director Hill and seconded by Director Cothran, the vote being 4 ayes Hill, Cothran, Bourassa, Fudala with one absent Director Cole. We also will need more cold patch for pothole repairs, on a motion by Director Cothran and seconded by director Bourassa the Board the amount of, not to exceed, \$1500 for the cold patch, the vote being 4 ayes Hill, Bourassa, Fudala, Cothran with one absent Director Cole.

**OLD BUSINESS:** Since the present contract has not been completed the Board did not discuss any new work to be done. Bid procedure was presented by Director Hill, we have had a policy that the road manager can go to a contractor without a bid up to \$5000, now we can raise that to \$15000. We can now go to bid on a contract up to \$15000 without going to a formal bid. These changes and others have been implemented by the State. On a motion by Director Hill and seconded by Director Cothran the Board accepts the changes in the bid procedures, vote being 4 ayes Hill, Fudala, Bourassa, Cothran with one Director Cole.

**NEW BUSINESS:** Election of a new Board president was put before the Board. There were no volunteers for the post, therefore Director Fudala, which is now the Board president, agreed to continue in the post for another year.

**PUBLIC DISCUSSION:** Shelly Davis was worried about the amount of water coming off the lot across from her property. Last year so much water came down that they couldn't access their driveway and their fence is being undermined. The road manager will meet with her husband and see what they can do to fix the problem. The landowner has passed away, his son now owns the property but lives in Nevada.

**AGENDA SET FOR NEXT MEETING:** see attached Agenda

**MEETING WAS ADJOURNED** on a motion by director Bourassa and seconded by Director Cothran, this meeting is adjourned at 6:00 pm, the vote being 4 ayes Hill, Cothran, Fudala, Bourassa, and one absent Director Cole.

**WEBSITE:** [circlexx.specialdistdtrict.org](http://circlexx.specialdistdtrict.org)

CIRCLE XX COMMUNITY SERVICES DISTRICT  
TREASURER'S REPORT  
MARCH 31, 2020 - APRIL 30, 2020

BEGINNING BALANCE	\$38,042.62
RECEIPTS	\$0.02
DISBURSEMENTS	\$0.00
<b>TOTAL</b>	<b>\$38,042.64</b>

RECEIPTS:	
Interest on Savings #1	\$0.02

<b>TOTAL</b>	<b>\$0.02</b>
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DISBURSEMENTS:

<b>TOTAL</b>	<b>\$0.00</b>
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**STATEMENT OF ACCOUNTS:**

CHECKING ACCOUNT BALANCE	\$35,601.05
Disbursements	\$0.00
Receipts	\$0.00
Transfer to Savings	\$0.00
<b>TOTAL</b>	<b>\$35,601.05</b>

SAVINGS ACCOUNT #1 BALANCE	\$2,441.57
Interest	\$0.02
Transfer from Checking	\$0.00
<b>TOTAL</b>	<b>\$2,441.59</b>

SAVINGS ACCOUNT #2 BALANCE	\$15,149.71
Interest	\$0.13
<b>TOTAL</b>	<b>\$15,149.84</b>

SAVINGS ACCOUNT #2 IS A RESERVE ACCOUNT AND IS NOT INCLUDED IN THE ENDING BALANCE.

MEETING NOTICE FUND IS INCLUDED IN THE CHECKING ACCOUNT BALANCE