



CIRCLE XX COMMUNITY SERVICES DISTRICT

AGENDA FOR MARCH 21, 2019

HELD AT 5336 JAQUIMA DR @ 6:00 PM

A. MEETING CALLED TO ORDER

B. DIRECTORS AND OFFICERS ROLL CALL

C. APPROVAL OF MINUETES

D. STAFF REPORTS

1. Correspondence and report from the secretary
2. Finance Officers report, reading of the financial report
3. Road managers' report

E. OLD BUSINESS

1. Discussion and possible action on road repairs and maintenance  
Motion required.
2. The District needs to find a candidate to fill the vacant Directors seat.

F. PUBLIC DISCUSSION

G. AGENDA SET FOR NEXT MEETING – April 18, 2019

H. MEETING ADJOURNED

## CIRCLE XX COMMUNITY SERVICES DISTRICT

**THE REGULAR MEETING OF THE CIRCLE XX CSD** was held October 18, 2018. The meeting was called to order at 6:03 p.m. and roll was taken. Present were directors Hill, Cothran, Fudala one absent Bourassa and one vacant seat, also present were road manager Fudala and secretary/treasurer Dean. We have a guest Shelly Davis.

**APPROVAL OF MINUTES:** On a motion by Director Hill and seconded by Director Cothran the minutes were approved as presented, vote being 3 ayes Hill, Cothran and Fudala one absent Bourassa and one vacant seat.

**STAFF REPORTS:** Correspondence, we received the bill from our bond insurance company C N A Surety in the amount of \$114.82. Via e-mail we receive our monthly bank statement and the county report.

**BILL PRESENTATION:** C N A Surety bond insurance bill for \$114.82 was presented. On a motion by Director Cothran and seconded by Director Fudala this bill will be paid as presented with the vote being 3 ayes Hill, Fudala, Cothran with (1) absent Bourassa and (1) vacant seat. The secretary noted that the payment to Cashier Dept. Pesticide Regulations for \$60 approved last month didn't have an official motion. On a motion by Director Hill and seconded by Director Cothran this bill was paid as presented, vote being 3 ayes Hill, Cothran, Fudala (1) absent Bourassa and (1) vacant seat. Rick Hill has been working with the bank to set up our new signature cards; it has been quiet a process. The Directors will go in and do individual signature cards and Rick will take in the resolution needed. On a motion by Director Cothran and seconded by Director Fudala a Resolution for Signature Approval was done. Vote being 3 ayes Fudala, Cothran, Hill (1) absent Bourassa and (1) vacant seat. Rick also has been working on our Website which is required by the State of California to be up by January 2020. With Ricks going through the history of Circle XX he found and wanted this to be put in the minutes a resolution of thanks. Be it resolved that the Circle XX CSD Board of Directors at the last 2018 meeting acknowledge Mary Dean for her 28 years of exemplary service to the District. She started out as a Director in Feb. 1991 through May of 2000 when she resigned to accept the combined job of secretary/treasurer which she still holds today. Thank you for your service. On a motion by Director Hill and seconded by Director Cothran this resolution will be signed at the next meeting in March of 2019, vote being 3 ayes Hill, Cothran, Fudala (1) absent Bourassa and (1) vacant seat.

**ROAD MANAGERS' REPORT:** Shelly Davis requested that the short road starting up Cincha in front of the small piece of asphalt there is a deep ditch which is very hard on vehicle entering Cincha. The Board will take this under advisement and see what can be done to repair this problem. She brought us up to date on the lake repairs, there a 2 old valves that need to be replace at a cost to them of about \$15,000. They will get one valve in this weekend hopefully and they will try to get the second valve done before the

rains. If this can't be done the lake will fill this winter but will again empty. This is a very big project for them to do along with working full time jobs.

**OLD BUSINESS:** Two resolutions to change the bylaws. (1) a resolution to amend the bylaws to remove the \$1.00 fee for Directors and make a resolution to do away with any fee what so ever for not only Directors but to include Officers too. A motion by Director Hill and seconded by Director Fudala to have said resolution written up and signed at the next meeting, vote being 3 ayes Hill, Cothran, Fudala (1) absent Bourassa and (1) vacant seat. (2) A resolution to change the two signatures on our checks from (1) Director and the secretary to (2) Directors only, which is how we have been doing it all along. On a motion by Director Hill and seconded it by Director Fudala the said resolution will be written up and signed at the next meeting. Vote being 3 ayes Fudala, Cothran, Hill (1) absent Bourassa and (1) vacant seat.

**PUBLIC DISCUSSION:** Shelly Davis was our guest and her request was done under the road managers' report.

**AGENDA SET FOR THE NEXT MEETING:** March 21, 2019

**MEETING ADJOURNED:** On a motion by Director Fudala and seconded by Director Cothran, this meeting was adjourned at 7:18 pm. Vote being 3 ayes, Fudala, Hill, Cothran (1) absent Bourassa and (1) vacant seat.

CIRCLE XX COMMUNITY SERVICES DISTRICT  
 TREASURER'S REPORT  
 JANUARY 31, 2019 - FEBRUARY 28, 2019

BEGINNING BALANCE	\$36,209.98
RECEIPTS	\$0.02
DISBURSEMENTS	\$0.00
<b>TOTAL</b>	<b>\$36,210.00</b>

RECEIPTS:	
Interest on Savings #1	\$0.02
<b>TOTAL</b>	<b>\$0.02</b>

DISBURSEMENTS:	
	0

<b>TOTAL</b>	<b>\$0.00</b>
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**STATEMENT OF ACCOUNTS:**

CHECKING ACCOUNT BALANCE	\$33,768.70
Disbursements	\$0.00
Transfer to Savings	\$0.00
<b>TOTAL</b>	<b>\$33,768.70</b>

SAVINGS ACCOUNT #1 BALANCE	\$2,441.28
Interest	\$0.02
Transfer from Checking	\$0.00
<b>TOTAL</b>	<b>\$2,441.30</b>

MEETING NOTICE FUND	\$5.50
Meeting Notice Request	\$0.00
16 mailings	-\$1.12
<b>TOTAL</b>	<b>\$4.38</b>

SAVINGS ACCOUNT #2 BALANCE	\$15,147.95
Interest	\$0.12
<b>TOTAL</b>	<b>\$15,148.07</b>

SAVINGS ACCOUNT #2 IS A RESERVE ACCOUNT AND IS NOT INCLUDED IN THE ENDING BALANCE.

MEETING NOTICE FUND IS INCLUDED IN THE CHECKING ACCOUNT BALANCE

CIRCLE XX COMMUNITY SERVICES DISTRICT  
 TREASURER'S REPORT  
 DECEMBER 31, 2018 - JANUARY 31, 2019

BEGINNING BALANCE	\$9,678.72
RECEIPTS	\$31,590.93
DISBURSEMENTS	-\$5,059.67
<b>TOTAL</b>	<b>\$36,209.98</b>

RECEIPTS:	
Interest on Savings #1	\$0.02
Teeter Check	\$31,590.91
<b>TOTAL</b>	<b>\$31,590.93</b>

DISBURSEMENTS:	
Black Gold Paving-shoulder work	4522.71
Target- spray material for spring spraying	536.96
<b>TOTAL</b>	<b>\$5,059.67</b>

**STATEMENT OF ACCOUNTS:**

CHECKING ACCOUNT BALANCE	\$7,237.46
Disbursements	-\$5,059.67
Teeter Check	\$31,590.91
Transfer to Savings	\$0.00
<b>TOTAL</b>	<b>\$33,768.70</b>

SAVINGS ACCOUNT #1 BALANCE	\$2,441.26
Interest	\$0.02
Transfer from Checking	\$0.00
<b>TOTAL</b>	<b>\$2,441.28</b>

MEETING NOTICE FUND	\$5.50
Meeting Notice Request	\$0.00
2 Mailings	\$0.00
<b>TOTAL</b>	<b>\$5.50</b>

SAVINGS ACCOUNT #2 BALANCE	\$15,147.82
Interest	\$0.13
<b>TOTAL</b>	<b>\$15,147.95</b>

SAVINGS ACCOUNT #2 IS A RESERVE ACCOUNT AND IS NOT INCLUDED IN THE ENDING BALANCE.

MEETING NOTICE FUND IS INCLUDED IN THE CHECKING ACCOUNT BALANCE

CIRCLE XX COMMUNITY SERVICES DISTRICT  
 TREASURER'S REPORT  
 NOVEMBER 30, 2018 - DECEMBER 31, 2018

BEGINNING BALANCE	\$9,678.70
RECEIPTS	\$0.02
DISBURSEMENTS	\$0.00
<b>TOTAL</b>	<b>\$9,678.72</b>

RECEIPTS:	
Interest on Savings #1	\$0.02
<b>TOTAL</b>	<b>\$0.02</b>

DISBURSEMENTS:	
<b>TOTAL</b>	<b>\$0.00</b>

**STATEMENT OF ACCOUNTS:**

CHECKING ACCOUNT BALANCE	\$7,237.46
Disbursements	
Interest	\$0.00
Transfer to Savings	\$0.00
<b>TOTAL</b>	<b>\$7,237.46</b>

SAVINGS ACCOUNT #1 BALANCE	\$2,441.24
Interest	\$0.02
Transfer from Checking	\$0.00
<b>TOTAL</b>	<b>\$2,441.26</b>

MEETING NOTICE FUND	\$5.50
Meeting Notice Request	\$0.00
16 mailings	-\$1.40
<b>TOTAL</b>	<b>\$4.10</b>

SAVINGS ACCOUNT #2 BALANCE	\$15,147.69
Interest	\$0.13
<b>TOTAL</b>	<b>\$15,147.82</b>

SAVINGS ACCOUNT #2 IS A RESERVE ACCOUNT AND IS NOT INCLUDED IN THE ENDING BALANCE.

MEETING NOTICE FUND IS INCLUDED IN THE CHECKING ACCOUNT BALANCE

CIRCLE XX COMMUNITY SERVICES DISTRICT  
 TREASURER'S REPORT  
 OCTOBER 31, 2018 - NOVEMBER 30, 2018

BEGINNING BALANCE	\$9,943.50
RECEIPTS	\$0.02
DISBURSEMENTS	-\$264.82
<b>TOTAL</b>	<b>\$9,678.70</b>

RECEIPTS:

Interest on Savings #1	\$0.02
Tfr fr Svg	
<b>TOTAL</b>	<b>\$0.02</b>

DISBURSEMENTS:

C N A Surety - bond insurance	114.82
Sherri Davis - Audit	150

<b>TOTAL</b>	<b>\$264.82</b>
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**STATEMENT OF ACCOUNTS:**

CHECKING ACCOUNT BALANCE	\$7,502.28
Disbursements	-\$264.82
Transfer to Savings	

<b>TOTAL</b>	<b>\$7,237.46</b>
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SAVINGS ACCOUNT #1 BALANCE	\$2,441.22
Interest	\$0.02
Transfer to checking	
<b>TOTAL</b>	<b>\$2,441.24</b>

MEETING NOTICE FUND	\$5.50
Meeting Notice Request	\$0.00
2 mailings	-\$1.12
<b>TOTAL</b>	<b>\$4.38</b>

SAVINGS ACCOUNT #2 BALANCE	\$15,147.57
Interest	\$0.12
<b>TOTAL</b>	<b>\$15,147.69</b>

SAVINGS ACCOUNT #2 IS A RESERVE ACCOUNT AND IS NOT INCLUDED IN THE ENDING BALANCE.

MEETING NOTICE FUND IS INCLUDED IN THE CHECKING ACCOUNT BALANCE

CIRCLE XX COMMUNITY SERVICES DISTRICT  
 TREASURER'S REPORT  
 SEPTEMBER 30, 2018 - OCTOBER 31, 2018

BEGINNING BALANCE	\$9,943.47
RECEIPTS	\$0.03
DISBURSEMENTS	\$0.00
<b>TOTAL</b>	<b>\$9,943.50</b>

RECEIPTS:	
Interest on Savings #1	\$0.03
Tfr fr Svg	\$3,000.00
<b>TOTAL</b>	<b>\$3,000.03</b>

DISBURSEMENTS:	
0	0

<b>TOTAL</b>	<b>\$0.00</b>
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**STATEMENT OF ACCOUNTS:**

CHECKING ACCOUNT BALANCE	\$4,502.28
Disbursements	\$0.00
Transfer to Savings	\$3,000.00
<b>TOTAL</b>	<b>\$7,502.28</b>

SAVINGS ACCOUNT #1 BALANCE	\$5,441.19
Interest	\$0.03
Transfer to checking	-\$3,000.00
<b>TOTAL</b>	<b>\$2,441.22</b>

MEETING NOTICE FUND	\$5.50
Meeting Notice Request	\$0.00
2 mailings	-\$1.12
<b>TOTAL</b>	<b>\$4.38</b>

SAVINGS ACCOUNT #2 BALANCE	\$15,147.44
Interest	\$0.13
<b>TOTAL</b>	<b>\$15,147.57</b>

SAVINGS ACCOUNT #2 IS A RESERVE ACCOUNT AND IS NOT INCLUDED IN THE ENDING BALANCE.

MEETING NOTICE FUND IS INCLUDED IN THE CHECKING ACCOUNT BALANCE